



HAIRDRESSING & COMETOLOGY BARGAINING COUNCIL(KWAZULU NATAL)
APPLICATION FOR REGISTRATION

Office use only -		Registration Serial Number:-	
To:	THE SECRETARY 8 Chelmsford Road (JB Marks) 4001 : Durban	From:
Telephone:	031-2011193 / 2011195	
Fax:	031-2011231		
I/We, the undersigned, carrying on a business under the name of;			
Salon Name:			
Salon address:			
Office address (if different)			
Postal Address:			
Tel No: (w)		Tel No: (h)	
Registration No. (if close corporation)			
hereby make application to be registered with HCBCKZN in terms of clause 7.			
START DATE OF BUSINESS		STATUS OF ESTABLISHMENT (*TICK ONE BELOW:-	
		Corporate Body	*
Date of application		Close corporation	*
		Partnership	*
Total number of employees		SOLE OWNER / RENT-A-CHAIR	*
NB: It is a legal requirement that the full names and residential addresses of the following persons be provided with the registration number of the close corporation (if applicable):-			
CORPORATE BODY:	Managing Director / other director / public officer authorized to sign on behalf of the corporate body.		
CLOSE CORPORATION:	All members of the corporation.		
PARTNERSHIP:	All partners		
SOLE OWNER / RENT-A-CHAIR	FULL PERSONAL PARTICULARS OF THE 'OWNER'		
FULL NAMES	RESIDENTIAL ADDRESS	Tel. Number	SIGNATURE
1			
2			
3			
(other...)			

- Attach copy of Owner's ID to this application
- Attach copy of every employee's ID to this application
- NB:- a refundable deposit of R 300.00 is payable upon registration.

**REGISTRATION OF THE SALON WITH THE HAIRDRESSING &
COSMETOLOGY BARGAINING COUNCIL (KZN)**

TO THE OWNER / PROPRIETOR / PUBLIC OFFICER

Dear Sir or Madam

This serves to confirm that every salon and every hairdresser operating within the area of jurisdiction of the Hairdressing & Cosmetology Bargaining Council (KwaZulu-Natal) is required to register with the council.

The Bargaining Council is a structure of employer and employee representative bodies as envisioned by the Labour Relations Act, 1995. The parties to council have negotiated a Main Collective Agreement which the Minister has seen fit to extend to all operations in the region.

Please find the Registration Form for the salon, herewith, to be completed and returned to council. There is a refundable registration deposit of R300.00 (three hundred) which should accompany the form, but may also be paid by EFT / direct deposit.

You must provide proof that your business is registered with the following:

- South African Revenue Services (SARS)
- Unemployment Insurance Fund
- Metro Council
- Department of Trade & Industry – Registration of Company.

In order to be permitted to operate a hairdressing salon, you must have a qualified hairstylist working in the salon. The salon must be hygienic and amongst other things, must have running water. You must provide a copy of the ID document of each member of staff in the salon with a description of their qualification. Council will assist to determine the employment code / basic rate of pay for each employee. You will be sent a monthly invoice based on the job / basic rate of the employee. The employer is legally responsible to register and deduct such contributions as UIF; Pension Fund; Sick Benefit Fund and council levy from each employee. Failure to comply will result in legal action in the Labour Court being taken against the owner / salon.

THE EMPLOYER and EMPLOYEE representative parties are as follows:-

EMPLOYER

EOHCB
P. O. BOX 500
3096 : WESTVILLE

EMPLOYEE

UASA
70, CATO ROAD
4000 : DURBAN

PLEASE REMEMBER:-

THE RESPONSIBILITY TO REGISTER THE SALON AND THE EMPLOYEES RESTS WITH THE OWNER.