

**HAIRDRESSING & COSMETOLOGY BARGAINING COUNCIL
(KWAZULU-NATAL)**

REGISTRATION WITH COUNCIL

IN TERMS OF CLAUSE 4 OF THE MAIN COLLECTIVE AGREEMENT, CONTAINED IN GOVERNMENT GAZETTE No.32842 of 8 JANUARY 2010, EVERY ESTABLISHMENT SHALL REGISTER WITH THE COUNCIL, AND SHALL PROVIDE THE FOLLOWING PARTICULARS:

1. NAME/S, ID NUMBER and RESIDENTIAL ADDRESS OF OWNERS / DIRECTORS:
a. _____
b. _____
c. _____

2. TRADING NAME AND ADDRESS of the SALON

TEL: _____ **E-MAIL:** _____

3. DATE OF START OF THE BUSINESS

4. BANKING DETAILS OF THE BUSINESS / OWNER/S
NAME OF BANK: _____
BRANCH / BRANCH CODE: _____
ACCOUNT NAME: _____
ACCOUNT NUMBER: _____

5. NAME/S, ID NUMBER AND JOB CATEGORY OF ALL EMPLOYEES:

**EMPLOYER TO PROVIDE ID DETAILS AS WELL AS A
SCHEDULE WITH DETAILS OF ALL EMPLOYEES**

6. PROOF OF REGISTRATION WITH OTHER STATUTORY BODIES:
SARS: _____
UIF: _____
WCA: _____
SERVICES: _____
LANDLORD: _____

- 7.a. _____ (NAME OF SALON / BUSINESS) HEREBY
APPLIES TO REGISTER WITH THE HAIRDRESSING & COSMETOLOGY BARGAINING
COUNCIL (KZN) IN THE FOLLOWING CATEGORY:-

- 1. GENERAL
- 2. CAUCASIAN
- 3. BARBER
- 4. BEAUTY PARLOUR
- 5. AFRO SALON
- 6. SUB-LESEE (RENT-A-CHAIR)
- 7. SELF EMPLOYED, or

	R500
	R500
	R500
	R500
	R500
	R300
	R300

- 7.b. _____ (NAME OF BUSINESS) DOES NOT FALL INTO THE
ABOVE, BUT IS TO BE REGISTERED AS A "LESSOR" IN WHICH PREMISES STYLISTS MAY
SUB-LET (RENT-A-CHAIR) AND THAT THE ANNUAL REGISTRATION FEE SHALL BE PAID
ACCORDINGLY

_____/_____
AUTHORISED REPRESENTATIVE OF APPLICANT DATE

OFFICIAL USE ONLY: REGISTRATION FEE R REGISTRATION #

**REGISTRATION OF THE SALON WITH THE HAIRDRESSING &
COSMETOLOGY BARGAINING COUNCIL (KZN)**

TO THE OWNER / PROPRIETOR

Dear Sir or Madam

This serves to confirm that every salon and every hairdresser operating within the area of jurisdiction of the Hairdressing & Cosmetology Bargaining Council (KwaZulu-Natal) is required to register with the council.

The Bargaining Council is a structure of employer and employee representative bodies as envisioned by the Labour Relations Act, 1995. The parties to council have negotiated a Main Collective Agreement which the Minister has seen fit to extend to all operations in the region.

Please find the Registration Form for the salon, herewith, to be completed and returned to council. Depending on the classification of your salon, there is a refundable registration deposit which should accompany the form, but may also be paid by EFT / direct deposit.

You must provide proof that your business is registered with the following:

- South African Revenue Services (SARS)
- Unemployment Insurance Fund
- Metro Council
- Department of Trade & Industry – Registration of Company.

In order to be permitted to operate a hairdressing salon, you must have a qualified hairstylist working in the salon. You must provide a copy of the ID document of each member of staff in the salon with a description of their qualification. Council will determine the employment code / basic rate of pay for each employee. You will be sent a monthly invoice based on the job / basic rate of the employee. The employer is legally responsible to register and deduct such contributions as UIF; Pension Fund; Sick Benefit Fund and council levy from each employee. Failure to comply will result in legal action in the Labour Court being taken against the owner / salon.

THE EMPLOYER:

EOHCB
P. O. BOX 500
3096 : WESTVILLE

THE EMPLOYEE

UASA
70, CATO ROAD
4000 : DURBAN

**THE RESPONSIBILITY TO REGISTER THE SALON AND ALL THE
EMPLOYEES WORKING IN THE SALON RESTS WITH THE OWNER.**